

Music

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Welcome to the SPRS Access via PEE Tutorial.

This tutorial will describe accessing SPRS through PEE registration in detail.

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Please note that the screenshots shown throughout the presentation have been modified for size and content.

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Procurement Integrated Enterprise Environment, PEE, provides login verification and security for a number of acquisition related applications including, Supplier Performance Risk System, SPRS.

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For additional assistance, PEE provides Vendor Customer Support, Government Customer Support, and Help/Training documents to assist users with registering in PEE and gaining access to various applications.

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For detailed additional assistance, PEE has a robust New User Information and Help Section, which can be located here: <https://piee.eb.mil/xhtml/unauth/help/help.xhtml>

To register with PEE, click 'New User'

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Select 'Register'

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Review the Privacy Statement and Click Agree.

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Select the appropriate user type. As a Contractor or Vendor, select Vendor. The Vendor type access is the only access available for Contractor or Vendor access. Government has two access types Department of Defense and other federal agencies listed here as non-DoD.

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There is a Help button throughout the access process which provides direct definitions related to the current access step.

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(Help information)

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Answer the required questions to complete Registration. The question may differ depending on the Type of User selected.

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Choose the User Role that describes the type of access required.

Contractor/Vendors have two user types.

SPRS Contractor/Vendor Roles may

View Company Reports, Execute Supplier Risk Reports, View Vendor Summary Reports, View Vendor Detailed Performance Reports, Execute Supply Code Relationship Reports, File Challenges, and Provide customer and application feedback.

SPRS Cyber Vendor User Role may Add/Edit/View NIST SP 800-171 Basic Assessment results and View Company Corporate CAGE Hierarchy

Government user roles include:

SPRS Acquisition Professional these users may View Compliance Reports, View and execute Risk Analysis Reports, and View Performance Reports. The majority of Government/Civilian personnel requiring access to SPRS will apply for this access role. This access is automatically granted to 1102's and Government Purchase Card, GPC, Users.

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User roles are first approved by the supervisor, followed by activation by GAM/CAM (Government Administrator)/(Contractor Administrator) which is assigned by location code. Location Code is Commercial And Government Entity Program, or CAGE Code for vendors and DoDAAC for Government. Access to SPRS is immediately available once approved by the GAM/CAM.

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To locate the appropriate GAM/CAM select Log in.

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Click Find My Account Administrator.

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Enter basic information. The report will provide the name, email and phone number of the corresponding individual(s).

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If there is no CAM listed, the CAGE being searched is not registered in PIEE.

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To recap, the steps to access SPRS as a vendor/supplier user,

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Start by registering the company CAGE in System for Award Management, SAM. Once that is complete, the CAGE needs to be registered in PIEE and a CAM will need to be established to approve user role request. Finally, users will need to request and obtain PIEE user role for access to SPRS. As a reminder if the CAM is the one requesting additional user roles, the CAM will need to contact the PIEE helpdesk for those user roles to be activated.

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Additional references include, the SPRS specific Access page listed here:

<https://www.sprs.csd.disa.mil/access.htm>

The PIEE Getting Started Help page for Vendors is listed here and PIEE Getting Started Help page for Government, is listed here:

<https://piee.eb.mil/xhtml/unauth/web/homepage/vendorGettingStartedHelp.xhtml> and

<https://piee.eb.mil/xhtml/unauth/help/helpgovernment.xhtml>

These links will provide step-by-step instructions to obtaining access to PIEE and SPRS.

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SPRS contact information can be found at the SPRS website located at the URL listed here:

<https://www.sprs.csd.disa.mil>

SPRS Help Desk is available Monday through Friday 6:30am to 6:00pm Eastern Time.

The phone numbers and Help Desk Email are listed here:

(207) 438-1690

DSN 684-1690

NSLC Help Desk Email: usn.pnsy.navsealogcen.mbx.ptsmh@us.navy.mil

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Within the application questions may be submitted via the Feedback/Customer Support link in the menu.

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This completes the SPRS Access via PIEE Tutorial.