

(Music)

SLIDE 1

Welcome to SPRS, version 4.0, Supplier Risk Report Tutorial.

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The Supplier Risk Report is a standalone way to view detailed Supplier Risk information on a specific company. The Supplier Risk Score is an overall score using 3-years of supplier performance information (PI) data designed to identify supplier risk by calculating a single overall numerical score.

This training covers running the Supplier Risk Report and the types of information found within the report.

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User roles control what users have access to in SPRS. There are two user role types for vendors, Contractor/Vendor or Cyber Vendor User role. When applying for access, select the Contractor/Vendor user role to gain access to the Supplier Risk Report.

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Please note that the screenshots shown throughout this presentation have been modified for size and content.

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To Access the Supplier Risk Report, select the [Supplier Risk](#) link from the Menu and the report will run automatically.

If there are multiple CAGEs associated with the user's PIEE profile, select the desired CAGE Code from the drop down and click "Run Supplier Risk Report".

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This report contains Contractor information, SPRS Color Legend, Color Tiles, Factor Scores, Factor Detail Data, and Compliance Information.

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For the CAGE selected, the Contractor Information will be listed in a table at the top of the screen. This includes Basic Company Information and Commercial and Government Entity (CAGE) Code Data. This information is received from the DLA CAGE Program and System for Award Management (SAM) at the URLs listed here:

<https://cage.dla.mil/Home/> and <https://sam.gov>.

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Select the Vendor Basic button to see less vendor information, click the Vendor Detail button to return back to the comprehensive version of the contractor information.

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Next is the SPRS Color Legend which represents the percentage breakdown of a normal statistical distribution. Color assignment is based on a comparative assessment among suppliers. Supplier rankings are re-calculated whenever new data is introduced to the system or records age out.

The top percentage group is Blue, and the lowest percentage group is Red.

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Color is also used to communicate information unrelated to ranking. Black identifies a company with no Supplier Risk Score and grey identifies a supplier that has been excluded from selling to the government. Suppliers who have no scored factor data but have at least one contract reported in Federal Procurement Data System (FPDS) will not receive a numerical score but have a Green color score. The system will display an asterisk (*) in place of a numerical score. This is considered a neutral rating. For more details about the SPRS Color Legend see the SPRS Evaluation Criteria Manual: https://www.sprs.csd.disa.mil/pdf/SPRS_DataEvaluationCriteria.pdf

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Following the Color Legend are three Supplier Risk Color Tiles. First is the Supplier Risk Score tile. This tile displays the SPRS Supplier Risk Numerical Score and corresponding Color Score.

Next, is the Suspected Counterfeit tile. This tile uses Agency Action Notices from the Government Industry Data Exchange Program (GIDEP). If there are Suspected Counterfeit Agency Action Notices present for a company, this tile will turn red to indicate a higher level of risk potential.

Finally, is the Level three (3)/four (4) CAR(s) tile. Corrective Action Requests are issued to the supplier to identify and correct instances of noncompliance with established methods for processing product, controlling quality systems or violation of contract/purchase order requirements. Level 3/4 CARs are the most severe types of CAR. If a vendor has either a level three (3) or four (4) CAR, this tile will turn red to indicate a higher level of risk potential.

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For detailed information on how each of the 10 factors are calculated and summed to produce the Supplier Risk Score, including examples, see the SPRS Evaluation Criteria Manual, located here:

https://www.sprs.csd.disa.mil/pdf/SPRS_DataEvaluationCriteria.pdf

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If records are greater than zero, the Factor becomes a link to display additional detail. Record details can be found by clicking the linked Factor.

Select any of the linked factors to see the associated data tab for the record or scoring detail. To switch tabs, click on the tabs directly or select from the linked Factor list.

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The records found within each of the tabs may be filtered and sorted. Columns may be sorted Ascending/Descending.

Columns may be toggled on/off from any column.

Columns may be filtered.

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The report defaults to show 20 records per page. The total number of records are identified at the bottom right of the table. A user can change the number of records per page with the drop down and move through multiple pages by selecting a page number or arrows. Finally use the scroll bars to view information that may be out of the page view.

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The Contact for Information link directs users to the Summary Report for Quality or Delivery Records. For other record types, the Contact for Information will direct users to the data source of the record.

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Clicking the link will display a pop-up.

Click "Ok" to close the pop-up window.

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The Compliance Information box assists users in identifying contract award compliance all in one location for the CAGE Code searched. This data is not used in scoring but for an all-in-one display purpose.

For NIST SP 800- 171 Assessment, a "YES" indicates there is a NIST SP 800-171 Assessment, for any confidence level, logged in SPRS. A "NO" indicates there are no current NIST assessments present for the CAGE.

For Section 889 FAR 52.204-26 Representation, SPRS utilizes the Reqs & Certs Information from SAM.gov. A "NO" is the default display, if the vendor has self-certified in SAM to the FAR 52.204-26 Representation, then the answer will be "YES".

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To obtain an Excel spreadsheet of report, select the Export button from the Toolbar. An indicator will pop up indicating the request has been received, select okay. An email will be sent when the report is available in the Download module, if the email is not received, check Junk or Spam mail.

The report will be available in the Downloads module for five (5) days before being removed.

The report can be retrieved again by going to the module and using the Export icon in the Toolbar again.

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To print the browser screen currently available use the Print option in the Toolbar. This will allow the current report to be printed or saved as a PDF. The informational question mark option on the Toolbar will open an additional tab with the SPRS home page displayed

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Additional references include the Evaluation Criteria Manual which indicates how the Supplier Risk score is calculated and is listed here:

https://www.sprs.csd.disa.mil/pdf/SPRS_EvaluationCriteriaManual.pdf

The SPRS Frequently Asked Questions website for additional scoring questions on SPRS is listed here: <https://www.sprs.csd.disa.mil/faqs.htm#score>

To directly access the Supplier Risk Reference Material, the website is listed here:

<https://www.sprs.csd.disa.mil/report-supplierrisk.htm>

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SPRS can be contacted by going to our website which is located at the URL listed here: <https://www.sprs.csd.disa.mil>

Our Help Desk is available Monday through Friday 6:30am to 6:00pm Eastern Time
Help Desk Email are listed here:

NSLC Help Desk Email: sprs-helpdesk@us.navy.mil

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Within the application questions may be submitted via the Feedback/Customer Support link in the menu or via the Toolbar.

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Thank you for viewing the SPRS Supplier Risk Report Tutorial.

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